

Lewes District Council



Annual Council Agenda

7 May 2014

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

Southover House, Lewes
28 April 2014

Jenny Rowlands
Chief Executive

Lewes District Council



Annual Council Meeting

Councillors are kindly requested to switch off their mobile 'phones and other mobile devices prior to the commencement of the meeting

28 April 2014

To: The Members of the Council

You are hereby summoned to attend the meeting **Annual Meeting of the Council** on 07 May 2014 at 14:30 in The Council Chamber, County Hall, St Annes Crescent, Lewes when it is proposed to transact the following business:

1 Election of the Chair of the Council

The name(s) of the councillor(s) who have been nominated for the office of Chair of the Council will be reported at the meeting.

Following the election of the Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person elected to be Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

2 Appointment of the Vice-Chair of the Council

The name(s) of the councillor(s) who have been nominated for the office of Vice-Chair of the Council will be reported at the meeting.

Following the appointment of the Vice-Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person appointed to be Vice-Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

3 Apologies for Absence

4 Disclosure by councillors of personal interests in matters on the

agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct

5 Announcements

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive.

A list of the Chair of the Council's engagements since the Meeting of the Council on 26 February 2014 is enclosed.

Attached Documents:

[Announcements - Chair's Engagements](#)

6 Questions from Members of the Public

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 10 (if any).

7 Petitions

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 12 (if any).

8 Written Questions from Councillors

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 11 (if any).

9 Questions to the Leader of the Council

To deal with questions (if any) which councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet.

A councillor wishing to raise a question must notify the Chair of the Council of the question prior to the commencement of the meeting.

(NB This item is limited to a maximum of 5 questions, with no more than 1 question being asked per councillor. If a question requires a detailed or technical response, the Leader may decide that a written response is more appropriate).

10 Ward Issues

To deal with ward issues which councillors wish to raise. A councillor wishing to raise a ward issue must notify the Chair of the Council prior to the

commencement of the meeting in accordance with Council Procedure Rule 11.8 (if any).

11 Urgent Decisions taken by the Cabinet or Cabinet Members

In accordance with Scrutiny Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet Members since the Meeting of the Council on 26 February 2014.

12 Recommendations from Cabinet

To consider the Recommendations from the meeting of the Cabinet held on 24 April 2014 (Minute Extracts to follow) (and to receive questions and answers on those Recommendations) and to make resolutions thereon.

Attached Documents:

[Recommendations from Cabinet - 24 April 2014](#)

13 Appointments

(a) To note the Leader of the Council's appointments to Cabinet (in addition to the Leader) and to note their individual areas of responsibility (Report No 70/14 – to follow).

(b) To consider proposals for the appointment of members and Chairs of Committees and other bodies (to follow).

(c) To consider proposals for the appointment of members to serve on outside and joint bodies (to follow).

Attached Documents:

[Appointments 2014/15 - Report](#)

[Appointments 2014/15 - Appendix A](#)

[Appointments 2014/15 - Appendix B](#)

[Appointments of Representatives to Serve on Outside and Joint Bodies 2014/15](#)

14 Substitute Members

To appoint all members of the Council to the "approved list" of members appointed to act as substitute members in accordance with Council Procedure Rule 4.

15 Reporting Back on Meetings of Outside Bodies

To receive feedback from the Council's representatives who serve on outside bodies in respect of meetings they have attended (if any). A councillor wishing to provide feedback must notify the Chair of the Council prior to the commencement of the meeting.

Jenny Rowlands
Chief Executive

For further information about items appearing on this Agenda, please contact Catherine Knight at Southover House, Southover Road, Lewes, East Sussex BN7 1AB. Telephone (01273) 484332.